



“FOR THE SAKE OF SAFETY”

PLEASE FOLLOW THE RULES FOR DROPPING OFF AND PICKING UP STUDENTS

MORNING DROP OFF PROCEDURES

NORTH PARKING LOT – (Exit onto Tupper Street)

Parents MUST park and walk their children to the gate which enters the North playground. Children may NOT be dropped off at the cones or allowed to walk alone through the North Parking Lot as it is not safe.

MIDDLE PARKING LOT – (Exit onto Haskell Avenue)

This drop off area is designed for the parent who wishes to stay in the car. Please pull up to the cones and let your child exit from the RIGHT side of the car ONLY! This is safer and will aid the flow of traffic. Never park in the drive through. School staff will assist your child from the car and direct them to walk through Galpin Hall to the North Yard. Please have backpacks and lunch pails ready when exiting the car.

AFTER SCHOOL Drive Through Pick-Up Procedure for ALL Students:

2:45 - 3:00p.m.

Autos must enter from the Tupper Street ENTRANCE ONLY and follow the short horseshoe pick-up line that leads to the gate where your child will be waiting for you. Staff will assist your child into the car. Drivers will then proceed out of the parking lot using the Haskell Avenue Exit ONLY! Please view the diagram on the back of these instructions. Parents will not be allowed to park in this drive through area as it will impede the flow of the drive through. This NORTH exit is NOT for picking your child up on foot.

Some parents may want to consider arriving closer to 2:55p.m. to avoid congestion. If you have an after school appointment with a teacher, business in the school office, or other need that necessitates parking, please use the lower half of the North parking lot (see diagram) or the Middle parking lot when available. Proceed through the South Security Gate of the school. For safety purposes, pedestrians will not be permitted to enter through the north gate, ONLY through the South Security Gate of Galpin Hall.

Please be patient as any traffic issues usually resolve themselves in a few days. Please make every effort to be a Christian example to our students. Thank you for your cooperation in our effort to keep our children safe.

REMINDER:

Please do not use your cell phones while driving in the school parking lot.

